

# HERITAGE HILLS METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300

Greenwood Village, CO 80111

303-779-5710

www.heritagehillsmetro.org

## **NOTICE OF REGULAR BOARD MEETING AND AGENDA**

**DATE:** Friday, April 5, 2024

**TIME:** 8:15 a.m.

**LOCATION:** Heritage Hills Clubhouse  
9201 S Heritage Hills Pkwy  
Lone Tree, CO 80124

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Shaun Seales	President	May, 2025
Brad Dodds	Vice President	May, 2025
Christina Epling	Treasurer	May, 2027
Jerome Dyck	Secretary	May, 2027
Todd Griffin	Assistant Secretary	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment\* - Three minutes per speaker.

\*The Board of Directors welcomes public comments and feedback. Due to time restraints, please limit your comments to 3 minutes. While the Board will take your comments under advisement, the Board agenda does not allow for discussion of your topic at this time. You are welcome to stay for the duration of the Board meeting but please refrain from further comments or discussions with the Board.

- E. Approval of agenda.

### **II. CONSENT AGENDA**

- A. Approval of minutes from February 2, 2024 Regular Board Meeting, February 9, 2024 Special Board Meeting and March 12, 2024 Special Board Meeting (enclosure).

### **III. LANDSCAPING MATTERS**

- A. Updates (enclosure).
  - 1. See enclosed maps.
- B. Proposals, if any:
  - 1. Review and consider approval of BrightView proposal for planting trees and shrubs along the parkway in the amount of \$125,500.00 (enclosure).
- C. Discuss 48-hour noticing for pesticide treatments.

### **IV. DIRECTOR MATTERS**

- A. Update on security and gate matters.
  - 1. Review and consider approval of Service Agreement with Wizard Works for Security Services (to be distributed).
  - 2. Review and consider approval of Wizard Works proposal to install cameras at gates in the amount of \$63,755.50 (enclosure).
- B. Review and consider options for internet service providers (to be distributed).
- C. Update on MyQ App.

### **V. FINANCIAL MATTERS**

- A. Review and ratify approval of Interim Claims (enclosure).
- B. Consider acceptance of Cash Position Schedule (enclosure).
- C. Budget vs. actual reports for January and February (enclosure).

### **VI. MANAGER MATTERS**

- A. Review and consider approval of proposal for reserve study (enclosure).

### **VII. LEGAL MATTERS**

- A. Update on drainage facilities.

### **VIII. ENGINEERING MATTERS**

- A. Update on 2024 Capital Projects.
  - 1. Review brick wall repair cost estimate.

2. Review bid results for 2024 asphalt repairs and consider award of contract (enclosure).
3. Consider approval of proposal to fix potholes (enclosure).
4. Discuss Overlook Park Project.
  - i. Review and consider approval of proposal from Star Playgrounds in the amount of \$106,359.62 (enclosure).
  - ii. Review and consider approval of proposal from Dreammakers in the amount of \$120,000.00 (enclosure).
5. Clubhouse Renovation.
  - i. Review capital projects fund and available project budget (enclosure).
  - ii. Review costs incurred to date (enclosure).
  - iii. Review and consider approval of EVstudio contract (enclosure).

**IX. EXECUTIVE SESSION** *(If needed, an executive session may be called for specific purposes authorized pursuant to § 24-6-402(4), C.R.S.; and only after announcement at the public meeting of the specific topic for discussion and the statutory citation authorizing the executive session, and a 2/3 vote of the quorum present of the Board.)*

- A. Consultation with the attorney related to project procurement criteria, vendor contracts, and developing negotiating positions, and receiving legal advice thereon, pursuant to Section 24-6-402(4)(b) & (e), C.R.S.

[NOTE: No formal action or adoption of any proposed policy, position, resolution, rule, or regulation may be taken in Executive Session.]

**X. OTHER BUSINESS**

**XI. ADJOURNMENT**