

# HERITAGE HILLS METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300

Greenwood Village, CO 80111

303-779-5710

www.heritagehillsmetro.org

## **NOTICE OF SPECIAL BOARD MEETING AND AGENDA**

**DATE:** Friday, September 23, 2022

**TIME:** 9:00 a.m.

**LOCATION:** Heritage Hills Clubhouse  
9201 S Heritage Hills Pkwy  
Lone Tree, CO 80124

| <b><u>Board of Directors</u></b> | <b><u>Office</u></b> | <b><u>Term Expires</u></b> |
|----------------------------------|----------------------|----------------------------|
| Darron Tucker                    | President            | May, 2023                  |
| Brad Dodds                       | Vice President       | May, 2025                  |
| Todd Griffin                     | Secretary            | May, 2025                  |
| Shaun Seales                     | Treasurer            | May, 2025                  |
| Vacant                           |                      | May, 2023                  |

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Consider appointment to fill Board vacancy.
- E. Public Comment\* - Three minutes per speaker.

\*The Board of Directors welcomes public comments and feedback. Due to time restraints, please limit your comments to 3 minutes. While the Board will take your comments under advisement, the Board agenda does not allow for discussion of your topic at this time. You are welcome to stay for the duration of the Board meeting but please refrain from further comments or discussions with the Board.

### **II. CONSENT AGENDA**

- A. Approval of agenda.
- B. Approval of minutes from August 2, 2022 and August 29, 2022 Special Board Meetings (enclosure).

- C. Ratify approval of beetle application by TreePros (to be distributed).

### **III. DIRECTOR MATTERS**

- A. Update on gates.
- B. Discuss Board meeting schedule.
- C. Update on vendor score card.
- D. Other.

### **IV. FINANCIAL MATTERS**

- A. Review and ratify approval of Interim Claims (enclosure).
- B. Other.

### **V. ENGINEERING MATTERS**

- A. Update on 2022 Intersection Improvements Plan.
- B. Update on Brick Wall Assessment.
- C. Other.

### **VI. LANDSCAPING MATTERS**

- A. Updates (enclosure).
- B. Discuss Tree Care Plan with Tree Pros (enclosure).
- C. Proposals, if any.
  - 1. Review and consider approval of BrightView Proposal for Tree Care 2022 (enclosure).
  - 2. Review and consider approval of BrightView Proposal for Lincoln Gate Additions in the amount of \$33,250.37 (enclosure).
  - 3. Review and consider approval of BrightView Proposal for Fall Turf Program in the amount of \$6,975.00 (enclosure).
  - 4. Review and consider approval of BrightView Proposal for Holiday Lights 2022 in the amount of \$37,938.00 (enclosure).
- D. Review and discuss 2023 preliminary draft budget (enclosure).

**VII. MANAGER MATTERS**

- A. Update regarding public use of District wifi.
- B. Discuss restriping near stop signs on Heritage Hills Parkway.
- C. Other.

**VIII. LEGAL MATTERS**

- A. Discuss amendment to BrightView contract.
- B. Other.

**IX. ADJOURNMENT**