

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT (THE "DISTRICT")
HELD
AUGUST 11, 2021

A regular meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the "Board") was convened on Wednesday, August 11, 2021, at 12:30 p.m. at the Heritage Hills Clubhouse, 9201 South Heritage Hills Parkway, Lone Tree, Colorado 80124.

ATTENDANCE

Directors In Attendance Were:

Joyce Lew, President
Ann Hargett, Secretary/Treasurer
Brent Bailey, Assistant Secretary
Darron Tucker, Assistant Secretary
Christine Biernat, Assistant Secretary

Also In Attendance Were:

Denise Denslow, Nic Carlson, and Carrie Beacom; CliftonLarsonAllen LLP ("CLA")
Shannon Smith Johnson; Icenogle Seaver Pogue, P.C.
Rick Rome and Taylor Goertz; IMEG Corp.
Leigh Dufresne; BrightView Landscaping

CALL TO ORDER

The meeting was called to order at 12:32 p.m. by Ms. Denslow.

DECLARATION OF QUORUM / DIRECTOR QUALIFICATIONS / DISCLOSURE OF CONFLICTS

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

PUBLIC COMMENT

No public comment.

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CONSENT AGENDA

August 11, 2021 Agenda

Approval of Minutes from July 7, 2021 and July 20, 2021 Special Meetings

Ratify Approval of Proposal for Clubhouse Roof Repair

Ratify Approval of Supply Station Proposal to Replaster Pool

Ratify Approval of Aspen Reserve Specialties Proposal for Platinum Level 2 Reserve Study with Nine Week Turnaround in the amount of \$11,650

Following review, upon a motion duly made by Director Lew, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

ENGINEERING ITEMS

Road Condition Assessment Report: Mr. Rome provided an update to the Board regarding the road condition assessment report and answered questions from the Board.

Heritage Hills Parkway / Star Hill Circle Intersection Improvements: Mr. Rome updated the Board regarding the Heritage Hills Parkway / Star Hill Circle intersection improvements and answered questions from the Board. The Board directed IMEG to obtain pricing for flared edges on the new intersection.

Pedestrian Crossing Improvements: Mr. Rome reviewed the pedestrian crossing improvements with the Board and noted that IMEG is working on conceptual design for a community open house meeting on October 9, 2021 from 9:00 a.m. to 11:00 a.m.

Hillside Cement: Mr. Rome provided an update to the Board regarding the Hillside cement project, noting that material shortages have resulted in a delay in work schedules. CLA will coordinate community outreach to keep residents apprised of construction.

LANDSCAPING ITEMS

Updates: Ms. Dufresne provided an update to the Board. She noted turf has received usual treatments to date, with the exception of insecticide and pesticide treatments. Ms. Dufresne noted that rock work, pruning and tree replacement projects have been finished within the approved budget.

Additional insecticide and pesticide will not be administered until the Board provides direction to do so. Japanese beetle treatments have been postponed until further notice, however Ms. Dufresne noted beetles are present within the District.

Proposals, if any: None.

FINANCIAL ITEMS

Interim Claims: Ms. Beacom reviewed the Interim Claims with the Board. Following review, upon a motion duly made by Director Bailey, seconded by Director Lew and, upon vote, unanimously carried, the Board approved the Interim Claims in the amount of \$113,601.38.

RECORD OF PROCEEDINGS

Cash Position Report: Ms. Beacom reviewed the Cash Position Report with the Board for informational purposes only. No action was taken.

June 30, 2021 Financial Statements: Ms. Beacom reviewed the June 30, 2021 Financial Statements with the Board. Following discussion, upon a motion duly made by Director Bailey, seconded by Director Hargett and, upon vote, unanimously carried, the Board accepted the June 30, 2021 Financial Statements.

Other: None.

LEGAL ITEMS

Executive session, pursuant to C.R.S., Section 24-6-402(4)(b) for the purposes of receiving legal advice on specific legal questions related to District pesticide investigations and related matters: An executive session was not taken by the Board.

Other: None.

MANAGER ITEMS

CDR Construction, LLC Proposals: Mr. Carlson reviewed the proposals from CDR Construction with the Board. Following discussion, upon a motion duly made by Director Tucker, seconded by Director Biernat and, upon vote, unanimously carried, the Board approved the proposals from CDR Construction, LLC to repair the drywall in the Heritage Hills Clubhouse and to repair the entryway. Legal counsel, in coordination with CLA, will prepare a contract for the same on the District's form of contract.

Other: None.

DIRECTOR ITEMS

Gate Alternatives: Director Tucker presented to the Board potential gate alternatives for during daytime activities. Director Tucker will invite vendors to the September Board meeting for a presentation of gate alternatives.

Other: None.

NEXT REGULAR MEETING

The next regular Board meeting is scheduled for September 8, 2021 at 12:30 p.m. at the Heritage Hills Clubhouse.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Lew adjourned the meeting at 2:30 p.m.

Respectfully submitted,

DocuSigned by:

Ann Hargett

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Secretary for the Meeting

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