

## RECORD OF PROCEEDINGS

---

MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HERITAGE HILLS METROPOLITAN DISTRICT (THE “DISTRICT”)  
HELD  
FEBRUARY 2, 2022

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, February 2, 2022, at 9:30 a.m. at the Heritage Hills Clubhouse 9466 Vista Hill Lane, Lone Tree, CO 80124 and via Microsoft Teams.

### ATTENDANCE

#### Directors In Attendance Were:

Joyce Lew, President  
Ann Hargett, Secretary/Treasurer  
Brent Bailey, Assistant Secretary  
Darron Tucker, Assistant Secretary  
Christine Biernat, Assistant Secretary

#### Also In Attendance Were:

Denise Denslow and Nic Carlson; CliftonLarsonAllen LLP (“CLA”)  
Leigh Dufresne; BrightView

### CALL TO ORDER

The meeting was called to order at 9:32 a.m.

### DECLARATION OF QUORUM / DIRECTOR QUALIFICATIONS / DISCLOSURE OF CONFLICTS

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

### CONSENT AGENDA

**Agenda:** Upon a motion duly made by Director Lew, seconded by Director Bailey and, upon vote unanimously carried, the Board approved the agenda as presented.

### LEGAL ITEMS

**Other:** None.

### MANAGER ITEMS

**Other:** None.

### LANDSCAPING ITEMS

**2022 Annual Color Planting Proposal in the Amount of \$26,609.98:** Ms. Dufresne reviewed the BrightView proposal with the Board. Following discussion, upon a motion duly made by Director Lew, seconded by Director

## RECORD OF PROCEEDINGS

---

Bailey and, upon vote, unanimously carried, the Board approved the BrightView 2022 Annual Color Planting Proposal in the amount of \$26,609.98.

**Proposed Entrance Design Concepts:** Ms. Dufresne reviewed the proposed entrance design concepts with the Board. The Board discussed and provided feedback. Ms. Dufresne will incorporate their recommendations and return with a proposal for the Board to review at a future meeting.

NEXT REGULAR  
MEETING

A quorum was confirmed for the next regular Board meeting scheduled for February 9, 2022 at 12:30 p.m. at the Heritage Hills Clubhouse.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 10:35 p.m.

Respectfully submitted,

DocuSigned by:

*Ann Hargett*

1AA75E2D51GB4B...

Secretary for the Meeting