

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
FEBRUARY 10, 2023

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the “Board”) was convened on Friday, February 10, 2023, at 1:30 p.m., via video teleconference as follows:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjEwNmU0MmQtMDgxMS00NzE1LThjMWItZDA0ZDhkNjBINWVm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

Call: 720-547-5281; Conference ID: 654 703 129#

The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Darron Tucker, President
Bradley Dodds, Vice President
Shaun Seales, Treasurer
Kevin McClure, Assistant Secretary (left at 2:37 p.m.)

Todd Griffin, Secretary, was absent and excused.

Also In Attendance Were:

Denise Denslow, Nicholas Carlson and Ashley Heidt; CliftonLarsonAllen LLP (“CLA”)
Shannon Smith Johnson; Icenogle Seaver Pogue, P.C.
Chester Gilliam; Wizard Works Security Systems, Inc. (“Wizard Works”)

ADMINISTRATIVE MATTERS

Call to Order: The meeting was called to order at 1:34 p.m.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

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Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed. The Board meeting was noticed as required.

Public Comment: None.

GATES AND SECURITY

Cameras, Gates and Fob Installation: Mr. Gilliam provided an update on the installation of cameras, fobs and gates. Discussion ensued regarding gate installation and the distribution of new fobs.

Revised Wizard Works Task Order No. 2 for Barrier Arm Gates:

Following review and discussion, upon a motion duly made by Director McClure, seconded by Director Seales and, upon vote, majority carried, the Board approved (1) the revised Wizard Works Task Order No. 2 for barrier arm gates, subject to a revision to the same as amended to update the length of the 15” barrier arms length to accommodate the resident and guest entrances, with only the Yosemite resident gate to be installed at this time; and (2) approved ordering two additional barrier arms to accommodate the exit gates at Yosemite and Lincoln to be ordered no earlier than February 27, 2023, subject to preparation and execution of a Task Order for the same; and (3) increasing the total contract not-to-exceed amount as necessary to execute both Task Orders. Director Tucker was opposed.

Wizard Works Proposal for Pedestrian Gate Rework at Main Entrances and Light Rail: Mr. Gilliam reviewed the proposal with the Board. Discussion ensued regarding the gate compatibility with the fobs and being compliant with the Americans with Disabilities Act.

Following discussion, upon a motion duly made by Director Tucker, seconded by Director Seales and, upon vote, unanimously carried, the Board approved (1) the Wizard Works proposal for pedestrian gate rework at main entrances and light rail subject to preparation and execution of a Task Order for the same; and (2) an increase in the total contract not-to-exceed amount as necessary to execute the Task Order.

OTHER BUSINESS

Ms. Denslow reported she is investigating a request to put snow in the detention pond and noted she has reservations this is permissible. Discussion ensued.


The Board discussed outstanding projects and directed CLA to schedule a special meeting to address further.

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ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 3:04 p.m.

Respectfully submitted,

DocuSigned by:

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Secretary for the Meeting