

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
MAY 11, 2022

A regular meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, May 11, 2022, at 12:30 p.m. at the Heritage Hills Clubhouse, 9201 S. Heritage Hills Parkway, Lone Tree, CO 80124.

ATTENDANCE

Directors In Attendance Were:

Darron Tucker, Assistant Secretary
Bradley Dodds, Director
Todd Griffin, Director
Shaun Seals, Director
Brent Bailey, Assistant Secretary

Also In Attendance Were:

Denise Denslow, Nic Carlson and Carrie Beacom; CliftonLarsonAllen LLP (“CLA”)
Tamara K. Seaver, Esq.; Icenogle Seaver Pogue, P.C. (“ISP”) (via video/telephone conference)
Leigh Dufresne; BrightView Landscaping
Rick Rome and Taylor Goertz; IMEG Corp. (“IMEG”)
Vanessa Rolla; Resident

ADMINISTRATIVE MATTERS

Call to Order: The meeting was called to order at 12:31 p.m. by Ms. Denslow.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed. The Board meeting was noticed as required.

New District Board Members – Administer Oaths of Office: Oaths of office were administered prior to the meeting. No action was taken.

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Appointment of Officers: Upon a motion duly made by Director Seals, seconded by Director Bailey and, upon vote, unanimously carried, the Board appointed the following slate of officers:

President: Darron Tucker
Vice President: Brad Dodds
Secretary: Todd Griffin
Treasurer: Shaun Seals
Assistant Secretary: Brent Bailey

The Board directed CLA to schedule a special meeting for May 19, 2022 at 9:00 a.m.

Public Comment: None.

CONSENT AGENDA

May 11, 2022 Agenda **Minutes from April 20, 2022 Special Board Meeting**

Ms. Denslow reviewed the Consent Agenda with the Board. Following review and discussion, upon a motion duly made by Director Seals, seconded by Director Dodds and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

ENGINEERING MATTERS

2022 Intersection Improvements Plan: Mr. Rome provided an update to the Board on the ongoing projects in the community. Following discussion, upon a motion duly made by Director Seals, seconded by Director Griffin and, upon vote, unanimously carried, the Board approved bid plan provided by IMEG, subject to leaving stop signs in their current location.

Brick Wall Assessment Recommendations: Mr. Goertz provided an update to the Board. IMEG recommends the Board subcontracts to the third party engineer, Donald Harvey, for brick wall assessments. Following discussion, upon a motion duly made by Director Tucker, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved IMEG subcontracts assessments to Donald Harvey in an amount not to exceed \$3,500.00.

2022 Concrete Replacement and Overlay Program: Mr. Rome provided an update to the Board, noting the concrete replacement and overlay project is complete. IMEG and Chavez Construction are working with homeowners that were impacted.

Other: None.

LANDSCAPING MATTERS

Updates: Ms. Dufresne reviewed with the Board the BrightView report.

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Proposals, if any:

BrightView Proposal for Tree Care 2022: Following discussion, upon a motion duly made by Director Griffin, seconded by Director Seals and, upon vote, unanimously carried, the Board approved BrightView to apply merit, pre-emergent granular, orothene fertilizer and deep root retreat.

SavATree Tree Inventory and Management Plan: No action was taken.

FINANCIAL MATTERS

March 31, 2022 Unaudited Financial Statements: Ms. Beacom reviewed the financial statements with the Board. Following discussion, upon a motion duly made by Director Seals, seconded by Director Dodds and, upon vote, unanimously carried, the Board accepted the March 31, 2022 Unaudited Financial Statements.

Following discussion, upon a motion duly made by Director Tucker, seconded by Director Griffin and, upon vote, unanimously carried, the Board approved the implementation of bill.com to process District claims.

Interim Claims: Ms. Beacom reviewed the Interim Claims with the Board. Following discussion, upon a motion duly made by Director Tucker, seconded by Director Seals and, upon vote, unanimously carried, the Board approved the interim claims in the amount of \$410,027.67, as presented.

Ms. Denslow reviewed the invoice from 1Vision for ballot mailing services. Following discussion, upon a motion duly made by Director Tucker, seconded by Director Seals and, upon vote, unanimously carried, the Board approved the 1Vision invoice in the amount of \$11,975.88.

Other: None.

LEGAL MATTERS

Other: None.

MANAGER MATTERS

Pool Update: This item was not discussed.

2022 Communications Plan: This item was not discussed.

Rescindment of JPW Service Agreement and Engagement of Axiom of Purpose for Communication Services: This item was not discussed.

Irrigation Agreement with Lot 36 for Median on E. Winding Hill Ave.: This item was not discussed.

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Board Member Work Session: The Board scheduled a work session for May 19, 2022; however, additional work sessions may be held for the purpose of new director orientation.

Other: None.

**DIRECTOR
MATTERS**

May Newsletter: This item was not discussed.

Other: None.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 3:42 p.m. by Ms. Denslow.

Respectfully submitted,

DocuSigned by:

Todd Griffin

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Secretary for the Meeting