

## RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HERITAGE HILLS METROPOLITAN DISTRICT (THE "DISTRICT")  
HELD  
SEPTEMBER 8, 2021

A regular meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the "Board") was convened on Wednesday, September 8, 2021, at 12:30 p.m. at the Heritage Hills Clubhouse, 9201 South Heritage Hills Parkway, Lone Tree, Colorado 80124.

### ATTENDANCE

#### Directors In Attendance Were:

Joyce Lew, President  
Ann Hargett, Secretary/Treasurer  
Brent Bailey, Assistant Secretary  
Darron Tucker, Assistant Secretary

The absence of Christine Biernat, Assistant Secretary, was noted and excused.

#### Also In Attendance Were:

Denise Denslow, Nic Carlson; CliftonLarsonAllen LLP ("CLA")  
Shannon Smith Johnson; Icenogle Seaver Pogue, P.C.  
Rick Rome, Russell Garret, and Taylor Goertz; IMEG Corp.  
Michael Crespin and Jeremy Congleton; BrightView Landscaping  
Matt Mundy; M.P.M. Recreation & Management ("MPM")

### CALL TO ORDER

The meeting was called to order at 12:32 p.m. by Ms. Denslow.

### DECLARATION OF QUORUM/ DIRECTOR QUALIFICATIONS/ DISCLOSURE OF CONFLICTS

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

Upon a motion duly made by Director Lew, seconded by Director Hargett and, upon vote, unanimously carried, the Board excused the absence of Director Biernat.

### PUBLIC COMMENT

No public comment.

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### CONSENT AGENDA

#### September 8, 2021 Agenda

#### Approval of Minutes from August 11, 2021 Special Meetings

#### Ratify Approval of Task Order Services Contract with CDR Construction

Following review, upon a motion duly made by Director Lew, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

### ENGINEERING ITEMS

**Road Condition Assessment Report:** This item was not discussed.

**Heritage Hills Parkway / Star Hill Circle Intersection Improvements:** Mr. Rome updated the Board regarding the Heritage Hills Parkway / Star Hill Circle intersection improvements. Mr. Rome presented three options for the Board's consideration. IMEG Corp. will provide updated conceptual designs and cost estimates for the intersections, including additional stormwater solutions, a Board work session in September.

**Proposal for Flared Edges on New Intersection:** This item was discussed previously under Intersection Improvements (above).

**Pedestrian Crossing Improvements:** This item was discussed previously under Intersection Improvements (above).

**Hillside Cement Project:** Mr. Rome provided an update to the Board regarding the Hillside cement project, noting the anticipated start date is September 20, 2021, depending upon material availability.

### LANDSCAPING ITEMS

**Updates:** Mr. Crespin reviewed the landscaping update with the Board. He reported that trees and plants that have died will be replaced under warranty. Mr. Crespin noted that irrigation system repairs have been made and the system will be kept active as long as possible. Pruning has been completed. Mr. Crespin noted grubs and other pests have been spotted along Heritage Hills Parkway. Mr. Crespin discussed with the Board the current landscaping program and potential alternative application methods for pest and weed control. The Board approved a grub and cranberry girdler application due to their presence being detected in dying turf patches.

**Proposals, if any:** None.

### FINANCIAL ITEMS

**Interim Claims:** Ms. Denslow reviewed the interim claims with the Board. Following review, upon a motion duly made by Director Hargett, seconded by Director Lew and, upon vote, unanimously carried, the Board approved the interim claims in the amount of \$386,550.97.

**Cash Position Report:** Ms. Denslow reviewed the Cash Position Report with the Board. Following review, upon a motion duly made by Director Hargett, seconded by Director Bailey and, upon vote, unanimously carried, the Board

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accepted the Cash Position Report.

**Other:** None.

### LEGAL ITEMS

**Amazon Agreement:** Ms. Johnson reviewed the Amazon Key for Business Installation Agreement with the Board. Following review, upon a motion duly made by Director Bailey, seconded by Director Lew and, upon vote, unanimously carried, the Board approved the Amazon Key for Business Installation Agreement.

**Executive session, pursuant to C.R.S., Section 24-6-402(4)(b) and Section 24-6-402(4)(e) for the purposes of receiving legal advice on specific legal questions and determining positions relative to matters that may be subject to negotiations related to public relations matters and potential consultants:** An executive session was not taken by the Board.

**Other:** None.

### MANAGER ITEMS

**Pool Season Recap:** Mr. Mundy provided an update to the Board regarding the 2021 pool season. No action was taken.

**Other:** None.

### DIRECTOR ITEMS

**Gate Alternatives:** No discussion took place.

**Other:** None.

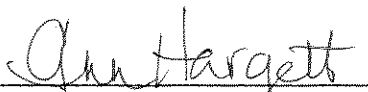
### NEXT REGULAR MEETING

The next regular Board meeting is scheduled for October 13, 2021 at 5:30 p.m. at the Heritage Hills Clubhouse.

### ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 2:56 p.m.

Respectfully submitted,

  
Secretary for the Meeting