

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HERITAGE HILLS METROPOLITAN DISTRICT (THE “DISTRICT”)  
HELD  
SEPTEMBER 2, 2022

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the “Board”) was convened on Friday, September 2, 2022, at 8:15 a.m. via Microsoft Teams.

### ATTENDANCE

#### Directors In Attendance Were:

Darron Tucker, President  
Bradley Dodds, Vice President (via telephone)  
Todd Griffin, Secretary  
Shaun Seales, Treasurer

#### Also In Attendance Were:

Denise Denslow and Nicholas Carlson (via telephone); CliftonLarsonAllen LLP (“CLA”)

### ADMINISTRATIVE MATTERS

**Call to Order:** The meeting was called to order at 8:25 a.m.

**Disclosures of Potential Conflicts of Interest:** The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

**Quorum, Location of Meeting and Posting of Meeting Notices:** A quorum was confirmed. The Board meeting was noticed as required.

**Public Comment:** None.

### LEGAL MATTERS

**Proposal for Access Infrastructure, Services and Technology:** Director Seales reviewed the proposals from Wizard Works Security System, Inc. (“Wizard”) regarding the gates and security system. The Board discussed how approval of Phase 1 would permit the vendor to fully vet the scope and timeline, and to order equipment. Phase 2 would be installation, and Phase 3 would be implementation with the intention of having everything operational by end of the year, with the exception of the potential quick action arms. The Board

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determined it would be best to start with the Yosemite gate in order to allow time for resident input prior to starting the Lincoln gate. Discussion followed regarding the ability to use current transponders and fobs, as well as the potential costs associated with replacing all of them if they are not compatible.

Following discussion, upon a motion duly made by Director Dodds, seconded by Director Seales and, upon vote, unanimously carried, the Board approved Phase 1 of the proposal from Wizard Works Security System, Inc. in an amount not to exceed \$60,000, contingent upon receiving final scope and timeline.


### OTHER BUSINESS

None.

### ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion duly made by Director Seales, seconded by Director Dodds and, upon vote, unanimously carried, the meeting was adjourned at 9:12 a.m.

Respectfully submitted,

DocuSigned by:  
  
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Secretary for the Meeting