

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
JANUARY 13, 2023

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the “Board”) was convened on Friday, January 13, 2023, at 2:00 p.m., at the Heritage Hills Clubhouse, 9201 S. Heritage Hills Parkway, Lone Tree, CO 80124. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Darron Tucker, President
Bradley Dodds, Vice President
Todd Griffin, Secretary
Shaun Seales, Treasurer
Kevin McClure, Assistant Secretary

Also In Attendance Were:

Denise Denslow and Nicholas Carlson; CliftonLarsonAllen LLP (“CLA”)
Leigh Dufresne; BrightView Landscaping (“BrightView”)

ADMINISTRATIVE MATTERS

Call to Order: The meeting was called to order at 2:04 p.m.

Disclosures of Potential Conflicts of Interest: The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

Quorum, Location of Meeting and Posting of Meeting Notices: A quorum was confirmed. The Board meeting was noticed as required.

Public Comment: There were no public present.

SNOW REMOVAL PROCESSES

The Board entered into a lengthy discussion regarding the snow removal processes in the community and determined the Clubhouse parking lot is to be plowed, the Overlook parking lot is not to be plowed, the streets are to be prioritized over the parking lot and BrightView is to use ice melt at their own discretion in high priority areas.

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Following discussion, upon a motion duly made by Director McClure, seconded by Director Seales and, upon vote, unanimously carried, the Board directed BrightView to develop a plan for sidewalk snow removal to be submitted to the Board by January 27, 2023.

Following review and discussion, upon a motion duly made by Director Seales, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the BrightView proposal to remove holiday lights.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 3:26 p.m.

Respectfully submitted,

DocuSigned by:

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Secretary for the Meeting