

HERITAGE HILLS METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710
www.heritagehillsmetro.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Friday, November 1, 2024

TIME: 8:15 a.m.

LOCATION: CliftonLarsonAllen
8390 E. Crescent Pkwy., Ste. 300
Greenwood Village, CO 80111
And via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjYzNTA1MDctOTZkYi00MzgwLTg4ZTltZDAyODdlZmU3NTEk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 720 254 391#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Shaun Seales	President	May, 2025
Brad Dodds	Vice-President	May, 2025
Christina Epling	Treasurer	May, 2027
Jerome Dyck	Secretary	May, 2027
Todd Griffin	Assistant Secretary	May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment. * - Three minutes per speaker.

*Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Approval of agenda.

II. DIRECTOR MATTERS

- A. Update on security and gate matters.
- B. Update on MyQ App.

III. CONSENT AGENDA

- A. Approval of minutes from October 7, 2024 Special Board Meeting (enclosure).

IV. LANDSCAPING MATTERS

- A. Updates (enclosure).
- B. Proposals, if any.
 - 1. Discuss 2025 Annual Color options (enclosure).
- C. Review and consider approval of amendment to landscaping agreement for 2025 (enclosure).

V. MANAGER MATTERS

- A. Project manager report.
- B. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (to be distributed).
- C. Review and consider approval of worker's compensation.
- D. Review and consider approval of CLA Statements of Work for 2025 (enclosure).

VI. ENGINEERING MATTERS

- A. Update on 2024 Capital Projects.
 - 1. Brick wall repair and maintenance budget.
 - 2. Overlook Park Project and budget.
 - 3. Clubhouse Renovation and budget.
- B. Update on Willow Creek Trail connection lighting.
- C. Yosemite intersection improvements project.

VII. LEGAL MATTERS

- A. Legal status report (enclosure).

- B. Executive session to consult with legal counsel on matters regarding perimeter fencing ownership and maintenance responsibilities and electoral authorization for District operations and receiving advice thereon pursuant to C.R.S. § 24-6-402(4)(b).

VIII. FINANCIAL MATTERS

- A. Review and ratify approval of interim claims (enclosure).
- B. Review and consider acceptance of Schedule of Cash Position (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy (enclosure).
- E. Review and consider approval of engagement of Wipfli LLP to prepare the 2024 Audit.

IX. OTHER BUSINESS

- A. Confirm quorum for December 6, 2024, Board meeting.

X. ADJOURNMENT

The next regular meeting is scheduled for December 6, 2024 at 8:15 a.m. at the Heritage Hills Clubhouse.