

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HERITAGE HILLS METROPOLITAN DISTRICT (THE “DISTRICT”)  
HELD  
SEPTEMBER 15, 2023

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the “Board”) was convened on Friday, September 15, 2023, at 10:00 a.m., at the offices of CliftonLarsonAllen LLP, 8390 East Crescent Parkway, Suite 300, Greenwood Village, CO 80111. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

Shaun Seales, President  
Bradley Dodds, Vice President  
Christina Epling, Treasurer  
Jerome Dyck, Secretary (Via TEAMS)  
Todd Griffin, Assistant Secretary

#### Also In Attendance Were:

Nicholas Carlson, Ashley Heidt, Natalie Herschberg, Carrie Beacom and Katie Suhanyi; CliftonLarsonAllen LLP (“CLA”)  
Barbara Vander Wall, Esq.; Seter & Vander Wall, P.C. (“SVW”)  
Carson Besgrove; Merrick & Company (“Merrick”)  
Leigh Dufresne; BrightView Landscaping (“BrightView”)  
Kathy Fromm; Homeowner

### ADMINISTRATIVE MATTERS

**Call to Order:** The special meeting was called to order at 10:04 a.m.

**Quorum, Location of Meeting and Posting of Meeting Notices:** A quorum was confirmed. The Board meeting was noticed as required.

### DRAFT 2024 BUDGET

The Board reviewed the draft 2024 budget, processes and deadlines for budget season, and discussed Proposition HH. Discussion ensued regarding proposed changes to the budget from 2023 to 2024. It was noted that a special meeting will be scheduled with BrightView to discuss improvements to the billing process. The Board members noted that they would like financial statements presented on a monthly basis as opposed to a quarterly basis with an executive summary. Ms. Dufresne reviewed BrightView’s estimated costs for landscape-related projects in 2024 with the Board. Discussion ensued regarding capital projects and the clubhouse remodeling project.

## RECORD OF PROCEEDINGS

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OTHER BUSINESS

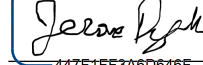
**Rescheduling October 4, 2023 Meeting:** It was noted that Ms. Herschberg will solicit the Board's availability for rescheduling the October 4, 2023 meeting via email.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Seales adjourned the meeting at 12:21 p.m.

Respectfully submitted,

DocuSigned by:



447F1FF3A6D646F

Secretary for the Meeting

**Certificate Of Completion**

Envelope Id: 62A9E24B8B884D5A84110F7844AE0A27	Status: Completed
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Client Number: A519870	
Source Envelope:	
Document Pages: 7	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Natalie Herschberg
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Natalie.Herschberg@claconnect.com
	IP Address: 73.153.120.72

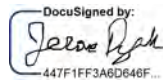
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Jerome Dyck  
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