

# HERITAGE HILLS METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300

Greenwood Village, CO 80111

303-779-5710

www.heritagehillsmetro.org

## NOTICE OF SPECIAL BOARD MEETING AND AGENDA

**DATE:** Wednesday, July 10, 2024

**TIME:** 8:15 a.m.

**LOCATION:** Heritage Hills Clubhouse  
9201 S Heritage Hills Pkwy  
Lone Tree, CO 80124  
And via Microsoft Teams

**ACCESS:**

1. To attend via video teleconference, use the following URL:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZWY3MzFhYmYtMGlxMy00MGY5LWE1ZmMtOwM5MzFmNGY0ZjJi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWY3MzFhYmYtMGlxMy00MGY5LWE1ZmMtOwM5MzFmNGY0ZjJi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

2. To attend via telephone, call 720-547-5281 and enter Conference ID: 436 529 234#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Shaun Seales	President	May, 2025
Brad Dodds	Vice President	May, 2025
Christina Epling	Treasurer	May, 2027
Jerome Dyck	Secretary	May, 2027
Todd Griffin	Assistant Secretary	May, 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment\* - Three minutes per speaker.

\*The Board of Directors welcomes public comments and feedback. Due to time restraints, please limit your comments to 3 minutes. While the Board will take

your comments under advisement, the Board agenda does not allow for discussion of your topic at this time. You are welcome to stay for the duration of the Board meeting but please refrain from further comments or discussions with the Board.

E. Approval of agenda.

## **II. DIRECTOR MATTERS**

A. Discuss email protocol and emergency notifications.

B. Update on security and gate matters.

C. Update on MyQ App.

1. Discuss delivery access to community.

D. Presentation from Paul Strickland on District internet service improvements.

## **III. CONSENT AGENDA**

A. Approval of minutes from June 7, 2024 Regular Board Meeting (enclosure).

## **IV. LANDSCAPING MATTERS**

A. Updates (enclosure).

B. Proposals, if any.

1. Proposal for fiesta treatment in the amount of \$7,860.00 (enclosure).

2. Proposal for backflow repair/replacement in the amount of \$5,939.23 (enclosure).

## **V. FINANCIAL MATTERS**

A. Review and ratify approval of Interim Claims (to be distributed).

B. Consider acceptance of Cash Position Schedule (to be distributed).

C. Update on 2023 audit.

D. Discuss draft reserve study and potential updates.

1. Consider special meeting to discuss reserve study and District finances.

## **VI. MANAGER MATTERS**

A. Project manager report.

- B. Discuss statutorily required documents posted on website and consider remediation services.

**VII. LEGAL MATTERS**

- A. Legal status report (enclosure).
- B. Review and consider adoption of Resolution Adopting a Digital Accessibility Policy (enclosure).

**VIII. ENGINEERING MATTERS**

- A. Update on asphalt project.
- B. Update on 2024 Capital Projects.
  - 1. Brick wall repair and maintenance budget.
  - 2. Overlook Park Project and budget.
  - 3. Clubhouse Renovation, budget and survey results (enclosure).
- C. Update on drainage facilities.

**IX. OTHER BUSINESS**

- A. Confirm quorum for August 2, 2024 Board meeting.

**X. ADJOURNMENT**