

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
HERITAGE HILLS METROPOLITAN DISTRICT (THE “DISTRICT”)
HELD
APRIL 20, 2022

A special meeting of the Board of Directors of the Heritage Hills Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, April 20, 2022, at 12:30 p.m. at the Heritage Hills Clubhouse, 9201 S. Heritage Hills Parkway, Lone Tree, CO 80124.

ATTENDANCE

Directors In Attendance Were:

Joyce Lew, President
Ann Hargett, Secretary/Treasurer
Darron Tucker, Assistant Secretary
Brent Bailey, Assistant Secretary
Christine Biernat, Assistant Secretary

Also In Attendance Were:

Denise Denslow and Nic Carlson; CliftonLarsonAllen LLP (“CLA”)
Tamara Seaver, Esq.; Icenogle Seaver Pogue, P.C. (“ISP”) (via video/telephone conference)
Leigh Dufresne; BrightView Landscaping
Rick Rome and Taylor Goertz; IMEG Corp. (“IMEG”)
John Raycraft; Resident

CALL TO ORDER

The meeting was called to order at 12:32 p.m. by Ms. Denslow.

DECLARATION OF QUORUM / DIRECTOR QUALIFICATIONS / DISCLOSURE OF CONFLICTS

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. No additional conflicts were disclosed at the meeting.

PUBLIC COMMENT

None.

CONSENT AGENDA

April 20, 2022 Agenda
Minutes from March 2, 2022 Special Board Meeting and March 8, 2022 Special Board Meeting
Doors West Inc. Proposal for Gate Repairs in the amount of \$1,075.00

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Ms. Denslow reviewed the Consent Agenda with the Board. Following review and discussion, upon a motion duly made by Director Lew, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

ENGINEERING ITEMS

2022 Intersection Improvements Plan: Mr. Rome provided an update to the Board, noting that a bid proposal will be ready for the Board to review at the May meeting.

Brick Wall Assessment Recommendations: Mr. Goertz provided an update to the Board, noting that IMEG continues to engage a wall consultant and will return to the May meeting with a proposal for the Board to review.

2022 Concrete Replacement and Overlay Program: Mr. Rome provided an update to the Board, noting the project is near completion. Chavez Construction expects to be finished in the next two weeks.

Other: The Board noted pavers are off on Winding Hill Way and directed IMEG to investigate and CLA to request investigation by CDR Construction.

LANDSCAPING ITEMS

Updates: Ms. Dufresne reviewed the BrightView report provided in the packet, noting that weed control applications will be postponed until after the open house on April 23, 2022.

Proposals, if any:

BrightView Proposal for Yosemite Entrance Design: Ms. Dufresne reviewed the proposal with the Board. Following discussion, upon a motion duly made by Director Biernat, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved the BrightView Proposal for Yosemite Entrance Design, as presented.

BrightView Proposal for Lincoln Entrance Design: Ms. Dufresne reviewed the proposal with the Board. Following discussion, upon a motion duly made by Director Biernat, seconded by Director Bailey and, upon vote, unanimously carried, the Board approved the BrightView Proposal for Lincoln Entrance Design, as presented.

BrightView Proposal for Tree Care 2022: Following discussion, the Board approved fertilization in the amount of \$6,153.85 and tabled the other tree care items for the May meeting.

ETwater Proposal for 4G Modem Upgrade: Ms. Dufresne reviewed the proposal with the Board. Following discussion, upon a motion duly made by Director Biernat, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved the ETwater Proposal for 4G Modem Upgrade as presented.

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SavaTree Tree Inventory and Management Plan: Ms. Denslow reviewed the plan with the Board. Following discussion, the Board tabled action until the May Board meeting.

FINANCIAL ITEMS

Interim Claims: Ms. Denslow reviewed the Interim Claims with the Board. Following discussion, upon a motion duly made by Director Lew, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved the interim claims in the amount of \$73,888.75, as presented.

Other: None.

LEGAL ITEMS

Other: None.

MANAGER ITEMS

CDR Construction LLC Proposal to Install Vent Fans: Following review, upon a motion duly made by Director Bailey, seconded by Director Hargett and, upon vote, unanimously carried, the Board approved the proposal from CDR Construction LLC to install exhaust fans by subcontracting to KenKade Electric in an amount not to exceed \$4,750.00, as presented.

Arapahoe Security Proposal to Repair Tennis Court Conduit in the amount of \$5,372.34: Following review, upon a motion duly made by Director Biernat, seconded by Director Lew and, upon vote, unanimously carried, the Board approved the Arapahoe Security Proposal to Repair Tennis Court Conduit in the amount of \$5,372.34, as presented.

Radiant Lighting Services, Inc. Proposal to Retro Fit Monument Signs in the amount of \$7,178.60: Mr. Carlson reviewed the proposal with the Board. Following review, upon a motion duly made by Director Bailey, seconded by Director Tucker and, upon vote, unanimously carried, the Board approved the Radiant Lighting Services, Inc. Proposal to Retro Fit Monument Signs in the amount of \$7,178.60, as presented.

Other: Mr. Carlson and Ms. Dufresne reviewed the BrightView proposal regarding woodchips with the Board. Following discussion, upon a motion duly made by Director Bailey, seconded by Director Biernat and, upon vote, unanimously carried, the Board approved the BrightView Proposal to Install Playground Woodchips in the amount of \$11,538.89, as presented.

DIRECTOR ITEMS

Other: None.

NEXT REGULAR MEETING

A quorum was confirmed for the next Board meeting on May 11, 2022 at 12:30 p.m. at the Heritage Hills Clubhouse.

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ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned at 2:07 p.m.

Respectfully submitted,

DocuSigned by:

Todd Griffin

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Secretary for the Meeting